SECTION I

ADMINISTRATION

HISTORY

AND

ORGANIZATION

2015

THIS HANDBOOK CONTAINS EDUCATIONAL INFORMATION CONCERNING THE ACPE PROGRAM AT THIS CENTER. IT IS PROVIDED TO ACCEPTED STUDENTS AND CAN BE USED TO HELP OTHERS UNDERSTAND THE ACPE LEARNING STYLE USED AT THIS CENTER. THIS HANDBOOK IS NOT A CONTRACT.
St. John Medical Center (SJMC)
A Component of the Sisters of Charity Health System (SCHS)
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FOR LEVEL I, LEVEL II, AND SUPERVISORY CPE
Standard 306 and 301.1 - Administration - Structure of the System

The CPE program at St. John Medical Center (SJMC) furthers the mission of the Sisters of Charity of St. Augustine to educate and foster the healing ministry of Jesus Christ. The CPE programs offered at this component is accredited by The Association for Clinical Pastoral Education, Inc. The ACPE Accreditation Commission is recognized as an accrediting agency by the United States Department of Education. St. John Medical Center individually owns, operates and controls the CPE program at this component. This program of education is congruent with the mission of SJMC and the SCHS.

The CPE educational program is overseen by Sr. Nancy Beckenhauer, OSU, along with the Vice President of Mission and Ministry plan the CPE budget. Along with the members of the Professional Advisory Group (PAG) they oversee the long-term viability of the CPE program at SJMC. The CPE program is administered through the Vice President of Mission and Ministry who oversees the daily operation of the CPE program at the component. The Vice Presidents report directly to the President and CEO of SJMC. Ms. Lynn Maitland serves as the Vice-President for Mission and Ministry and Sr. Kendra Bottoms, SND, serves as the director of Pastoral Care. Other institutions serve as placement sites and some of those sites are noted in the organization sheet on pages 9-10. A statement (found on page 6) by the CEO of the SCHS specifies the commitment to the students and program. (Standards 302.1, 302.2 and 302.3)

The CPE program developed from the Saint Luke Hospital’s CPE program was accredited in 1984. The program served that hospital until 1996 when the UHHS/CSAHS-Cuyahoga, Inc.-St. Vincent Charity Hospital moved the program and assumed the administration of the program. Two hospitals, St. Vincent Charity Hospital and St. John West Shore Hospital formed a partnership to maintain the CPE program with offered training to ordained, lay and vowed students of all faith traditions. This center offered Level I, Level II and Supervisory education through extended and residency programs. The Rev. Dr. Robert McGeeney, D. Min., ACPE Supervisor, came to St. Vincent Charity Hospital and St. John West Shore Hospital in September of 2001 to direct the training program. (Standards 303.1; 303.4 and 308.3) In 2005, a Satellite Center was added at Walsh University which provides a university quality library, classroom and office space. In 2008, the program began to develop into a system and Walsh University serves as the Satellite Center. In June 2012, the Walsh Satellite closed and was relocated to Mercy Medical Center where it provides two extended units each year in September-December and January-June. The supervisory position is currently vacant at the Mercy Satellite. The fourth component was established in September 2008 in Columbia, South Carolina, where Rev. Rose Bryan, ACPE Supervisor, provides supervision and program development for this component.

The structure of the SCHS depends on collaboration and accountability. The SCHS CPE accountability structure is as follows:
1. The SJMC Supervisor is accountable to the Senior Vice-President of Mission & Ministry for the SCHS, as s/he serves SJMC, SVCMC and SCHS.
2. The SJMC Supervisors coordinates with the Directors of Pastoral Care and Vice-President of Mission & Ministry at SJMC.

The system arrangement meets several direct needs. First, it brings greater pastoral services to each of the participating institutions. Second, it provides a wider range of clinical opportunities for the CPE students. Third, it mirrors the functioning of other departments in the system, which administratively serves the participating health care organizations and parishes in the area.

The CPE Professional Advisory Group (PAG) advises the ACPE System Supervisor and the members of the Supervisory faculty to include Associate Supervisors, Supervisory Candidates and Students in Supervisory Education. The PAG is made up of representatives from SJMC. They are committed to the development of a strong CPE program at SJMC. (Standard 305; 305.1 and 305.2)
308.6.4 - Philosophy and Values

The SJMC and ACPE mission statements all articulate values of 1) respect, 2) integrity, 3) quality, and 4) teamwork. The CPE program contributes to growth in the living out of all of these values.

Respect for the universe and all of life is reflected in the CPE program’s emphasis on the dignity of the person and the efficacy of communal healing.

Integrity as the continually “making one” of the person and the care process, is fostered by the CPE program’s emphasis on emotional and spiritual maturity, its primary methods of fostering accurate feedback on ministry work, and on its own underlying theology of human individual and communal dignity.

Quality in spiritual care is fostered by quality clinical training programs, which provide the basis for the formational educational experience of most professional chaplains in the United States. Quality programs require quality supervisors, trained in programs of excellence.

Teamwork and interdisciplinary learning is central to the relational nature of pastoral and the supervisory learning process.

305 - Administration – Professional Advisory Group

The members of the PAG committee represent St. John Medical Center. They each have an investment in meeting the pastoral needs of the institution, as well as in the continuation of the SCHS CPE program. The SJMC PAG evaluates the curriculum, student success and all other aspects of the program for the administrations of St. John Medical Center. They represent a variety of disciplines and include both men and women.

The members and their institution include:

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<tr>
<th>Name</th>
<th>Position</th>
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<tr>
<td>Sr. Nancy Beckenhauer, OSU</td>
<td>SCHS ACPE Supervisor, SVCMC, SJMC, SCHS</td>
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<tr>
<td>Sr. Kendra Bottoms, SND</td>
<td>Director of Pastoral Care, SJMC</td>
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<tr>
<td>Sr. Rosemarie Carfagna, OSU</td>
<td>Senior Vice President, Mission and Ministry, SCHS</td>
</tr>
<tr>
<td>Lynn Maitland</td>
<td>Vice President, Mission and Ministry, SJMC</td>
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<tr>
<td>Diane McGregor, RN</td>
<td>Staff Development Co-ordinator, SJMC</td>
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<tr>
<td>David Tolentino, DO</td>
<td>Medical Staff, SJMC</td>
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In its formal role, the PAG meets with the students near the beginning and at the end of their training to assess the students’ experience. In a less formal way, the members of the committee serve as resources for the CPE program. They are available for consultation with the students during their year as issues arise. Some also serve as staff-contact persons on the students’ clinical assignments.

The committee reviews the Student Handbook each year both in terms of the curriculum elements and the policy revisions. They receive the post-unit evaluations of the students. (Standards 305.1 and 305.2)
301.1 - Administration – Statement of Support

Memorandum

TO: Sr. Nancy Beckenhauer, Interim ACPE System Supervisor
FROM: Mr. Terrance Kessler, President and CEO of Sisters of Charity Health System
RE: ACPE Program – Statement of Support
DATE: December 1, 2014

The Sisters of Charity Health System is enthusiastic about the CPE program in our health system. We support the program and its effort to provide training in spiritual care and in meeting the spiritual needs of our patients and staff.

We are committed to the CPE students and their endeavors to learn about and enhance their pastoral skills in our hospitals. We expect that, by meeting with our patients and their families in the difficult circumstances of serious illness and death, they will provide valuable care to comfort to those in need. We further expect that this program will provide them with an excellent opportunity to learn fundamental and advanced skills of effective pastoral ministry.
The Sisters of Charity of St. Augustine have served Cleveland, Ohio since 1851. They brought their vision for ministry to the underprivileged and underserved of the greater Cleveland community. Healing and education are foundational aspects of their desire to live out their mission in the world. St. Vincent Charity Hospital, founded in 1865, serves as the center of system. The history of CPE programs begins in 1984, where the program was first at St. Luke’s Hospital in Cleveland, Ohio. At this center, the supervisory staff offered units of basic, advanced and supervisory education.

In 1997, the Sisters of Charity of St Augustine (CSA) owned a major hospital which needed strengthening. The result of the deal allowed Columbia/HCA to provide the management of the hospitals. The partnership included St. John West Shore Hospital on the west-side of Cleveland and St. Vincent Charity Hospital in the downtown area of Cleveland. Saint Luke’s Medical Center that had been recently owned by a not-for-profit subsidiary of Blue Cross of Northeast Ohio was acquired and joined the Columbia/HCA Healthcare Corp/CSA collaboration. In this new partnership, Saint Luke’s Medical Center would retain its Protestant identity but agreed to follow the Ethical and Religious Directives for Catholic Healthcare Facilities.

In late 1997, the Columbia/CSA Partnership underwent restructuring and Caritas Healthcare Partnership was formed. Caritas Healthcare Partnership consisted of Saint Luke’s Medical Center, St. John West Shore Hospital and St. Vincent Charity Hospital – the three Cleveland components of the larger Columbia/CSA System. In the beginning, each hospital retained its own identity and administrative structure. Over the years a number of changes occurred, which resulted in St. Luke’s Medical Center transforming into a medical office building and other ventures. The changes included a partnership with the University Hospital Health System to form UHHS/CSAHS.

In 2008, the System chose a new name to help them further develop their identity. The Sisters of Charity Health System became an independent health system in 2010 as the partnership with University Hospitals ended. In 2010, with the changes that had taken place St. John and St. Vincent Charity we renamed as Medical Centers rather than hospitals.

The SJMC and the SCHS are committed to continuing a strong pastoral care throughout the Health System. This expansion is becoming a reality with the extension of the CPE program throughout the SCHS. Each institution shares in supporting the program financially and we have a Professional Advisory Group that represents the each institution with the health system. SJMC has shown a commitment to this effort by providing funding, time, space, chaplain mentors, and educational resources to support the CPE program. In this light, the CPE program has a strong foundation for the future.
RECENT CLINICAL PASTORAL EDUCATION HISTORY

The CPE program provides education for those providing spiritual care to patients. The SCHS CPE program comes with a long history from St. Luke’s Medical Center and the programs offered by UHHS/CSAHS – Cuyahoga, Inc., St. Vincent Charity Hospital. A number of very qualified persons have offered excellent supervision. In the last ten years the following persons have guide the program: ACPE Supervisor; Rev. Robert McGeeney, ACPE Supervisor; Rev. Vasyl Marchak, ACPE/NACC Supervisor; Sr. Nancy Beckenhauer, NACC/ACPE Supervisor; and Rev. Deborah Demore, ACPE Supervisor. Throughout our CPE history students have served SJMC. Sr. Nancy Beckenhauer currently serves as the Interim ACPE Supervisor at St. John Medical Center.