

SECTION I

ADMINISTRATION

HISTORY

AND

ORGANIZATION

2011

THIS HANDBOOK CONTAINS EDUCATIONAL INFORMATION CONCERNING THE ACPE PROGRAM AT THIS CENTER. IT IS PROVIDED TO ACCEPTED STUDENTS AND CAN BE USED TO HELP OTHERS UNDERSTAND THE ACPE LEARNING STYLE USED AT THIS CENTER. THIS HANDBOOK IS NOT A CONTRACT.

I. ADMINISTRATION, HISTORY AND ORGANIZATION

St. Vincent Charity Medical Center (SVCMC) A Component of the Sisters of Charity Health System (SCHS)

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FOR LEVEL I, LEVEL II, AND SUPERVISORY ACPE

I. ADMINISTRATION, HISTORY AND ORGANIZATION

Standard 306 and 301.1 - Administration - Structure of the System

The ACPE program at St. Vincent Charity Medical Center (SVCMC) furthers the mission of the Sisters of Charity of St. Augustine to educate and foster the healing ministry of Jesus Christ. The ACPE programs offered at this component is accredited by The Association for Clinical Pastoral Education, Inc. The ACPE Accreditation Commission is recognized as an accrediting agency by the United States Department of Education. St. Vincent Charity Medical Center individually owns, operates and controls the ACPE program at this component. This program of education is congruent with the mission of SVCMC and the SCHS.

The ACPE educational program is overseen by Rev. Dr. Robert McGeeney, along with the Vice President of Mission and Ministry plan the ACPE budget. Along with the members of the Professional Advisory Group (PAG) they oversee the long-term viability of the ACPE program at SVCMC. The ACPE program is administered through the Vice President of Mission and Ministry who oversees the daily operation of the ACPE program at the component. The Vice Presidents report directly to the President and CEO of SVCMC. Sr. Mary Ann Mozser, CPPS serves as the Vice-President for Mission and Ministry and Ms. Kathleen Burn, serves as the Director of Pastoral Care. Other institutions serve as placement sites and some of those sites are noted in the organization sheet on pages 11-12. A statement (found below on page 4) by the CEO of the SCHS specifies the commitment to the students and program. **(Standards 302.1, 302.2 and 302.3)**

The ACPE program developed from the Saint Luke Hospital's ACPE program was accredited in 1984. The program served that hospital until 1996 when the UHHS/CSAHS-Cuyahoga, Inc.-St. Vincent Charity Hospital moved the program and assumed the administration of the program. Two hospitals, St. Vincent Charity Hospital and St. John West Shore Hospital formed a partnership to maintain the ACPE program with offered training to ordained, lay and vowed students of all faith traditions. This center offered Level I, Level II and Supervisory education through extended and residency programs. The Rev. Dr. Robert McGeeney, D. Min., ACPE Supervisor, came to St. Vincent Charity Hospital and St. John West Shore Hospital in September of 2001 to direct the training program. **(Standards 303.1; 303.4 and 308.3)** In 2005, a Satellite Center was added at Walsh University which provides a university quality library, classroom and office space. In 2008, the program began to develop into a system and Walsh University serves as the Satellite Center. Currently, the Walsh Satellite is exploring leadership for the future and is not currently accepting students. The fourth component was established in September 2008 in Columbia, South Carolina, where Sr. Mary Rae Waller, OP, ACPE Supervisor, provides supervision and program development for this new component.

The system arrangement meets several direct needs. First, it brings greater pastoral services to each of the participating institutions. Second, it provides a wider range of clinical opportunities for the ACPE students. Third, it mirrors the functioning of other departments in the system, which administratively serves the participating health care organizations and parishes in the area.

I. ADMINISTRATION, HISTORY AND ORGANIZATION

The ACPE Professional Advisory Group (PAG) advises the ACPE System Supervisor and the members of the Supervisory faculty to include Associate Supervisors, Supervisory Candidates and Students in Supervisory Education. The PAG is made up of representatives from SVCMC. They are committed to the development of a strong ACPE program at SVCMC. (**Standard 305; 305.1 and 305.2**)

308.6.4 - Philosophy and Values

The SVCMC and ACPE mission statements all articulate values of 1) respect, 2) integrity, 3) quality, and 4) teamwork. The ACPE program contributes to growth in the living out of all of these values.

Respect for the universe and all of life is reflected in the ACPE program's emphasis on the dignity of the person and the efficacy of communal healing.

Integrity as the continually "making one" of the person and the care process, is fostered by the ACPE program's emphasis on emotional and spiritual maturity, its primary methods of fostering accurate feedback on ministry work, and on its own underlying theology of human individual and communal dignity.

Quality in spiritual care is fostered by quality clinical training programs, which provide the basis for the formational educational experience of most professional chaplains in the United States. Quality programs require quality supervisors, trained in programs of excellence.

Teamwork and interdisciplinary learning is central to the relational nature of pastoral and the supervisory learning process.

305 - Administration – Professional Advisory Group

The members of the PAG committee represent St. Vincent Charity Medical Center. They each have an investment in meeting the pastoral needs of the institution, as well as in the continuation of the SCHS ACPE program. The SVCMC PAG evaluates the curriculum, student success and all other aspects of the program for the administrations of St. Vincent Charity Medical Center. They represent a variety of disciplines and include both men and women.

The members and their institution include:

Rev. Dr. Robert McGeeney	St. Vincent Charity Medical Center
Dr. Richard Christie, Chair	St. Vincent Charity Medical Center
Sr. Mary Ann Mozser, CPPS	St. Vincent Charity Medical Center
Kathleen Burn	St. Vincent Charity Medical Center

In its formal role, the PAG meets with the students near the beginning and at the end of their training to assess the students' experience. In a less formal way, the members of the committee serve as resources for the ACPE program. They are available for consultation

I. ADMINISTRATION, HISTORY AND ORGANIZATION

with the students during their year as issues arise. Some also serve as staff-contact persons on the students' clinical assignments.

The committee reviews the Student Handbook each year both in terms of the curriculum elements and the policy revisions. They receive the post-unit evaluations of the students. (Standards 305.1 and 305.2)

301.1 - Administration – Statement of Support

Memorandum

TO: Rev. Dr. Robert McGeeney, ACPE System Supervisor
FROM: Sr. Judith Ann Karam, CSA
RE: ACPE Program – Statement of Support
DATE: September 16, 2008

The Sisters of Charity Health System is enthusiastic about the ACPE program in our health system. We support the program and its effort to provide training in spiritual care and in meeting the spiritual needs of our patients and staff.

We are committed to the ACPE students and their endeavors to learn about and enhance their pastoral skills in our hospitals. We expect that, by meeting with our patients and their families in the difficult circumstances of serious illness and death, they will provide valuable care to comfort to those in need. We further expect that this program will provide them with an excellent opportunity to learn fundamental and advanced skills of effective pastoral ministry.

301.1 - Pastoral Care Education History at SVCMC

The Sisters of Charity of St. Augustine have served Cleveland, Ohio since 1851. They brought their vision for ministry to the underprivileged and underserved of the greater Cleveland community. Healing and education are foundational aspects of their desire to live out their mission in the world. St. Vincent Charity Hospital, founded in 1865, serves as the center of system. The history of ACPE programs begins in 1984, where the program was first at St. Luke's Hospital in Cleveland, Ohio. At this center, the supervisory staff offered units of basic, advanced and supervisory education.

In 1997, the Sisters of Charity of St Augustine (CSA) owned a major hospital which needed strengthening. The result of the deal allowed Columbia/HCA to provide the management of the hospitals. The partnership included St. John West Shore Hospital on the west-side of Cleveland and St. Vincent Charity Hospital in the downtown area of Cleveland. Saint Luke's Medical Center that had been recently owned by a not-for-profit subsidiary of Blue Cross of Northeast Ohio, was acquired and joined the Columbia/HCA Healthcare Corp./CSA collaboration. In this new partnership, Saint Luke's Medical Center would retain its Protestant identity but agreed to follow the *Ethical and Religious Directives for Catholic Healthcare Facilities*.

In late 1997, the Columbia/CSA Partnership underwent restructuring and Caritas

I. ADMINISTRATION, HISTORY AND ORGANIZATION

Healthcare Partnership was formed. Caritas Healthcare Partnership consisted of Saint Luke's Medical Center, St. John West Shore Hospital and St. Vincent Charity Hospital – the three Cleveland components of the larger Columbia/CSA System. In the beginning, each hospital retained its own identity and administrative structure. Over the years a number of changes occurred, which resulted in St. Luke's Medical Center transforming into a medical office building and other ventures. The changes included a partnership with the University Hospital Health System to form UHHS/CSAHS.

In 2008, the System chose a new name to help them further develop their identity. The Sisters of Charity Health System became an independent health system in 2010 as the partnership with University Hospitals ended. In 2010, with the changes that had taken place St. John and St. Vincent Charity we renamed as Medical Centers rather than hospitals.

The SVCMC and the SCHS are committed to continuing a strong pastoral care throughout the Health System. This expansion is becoming a reality with the extension of the ACPE program throughout the health system. Each institution shares in supporting the program financially and we have a Professional Advisory Group that represents the each institution with the SCHS. SVCMC has shown a commitment to this effort by providing funding, time, space, chaplain mentors, and educational resources to support the ACPE program. In this light, the ACPE program has a strong foundation for the future.

RECENT CLINICAL PASTORAL EDUCATION HISTORY

The ACPE program provides education for those providing spiritual care to patients. The SCHS ACPE program comes with a long history from St. Luke's Medical Center and the programs offered by UHHS/CSAHS – Cuyahoga, Inc.,-St. Vincent Charity Hospital. A number of very qualified persons have offered excellent supervision. In the last ten years the following persons have guide the program: ACPE Supervisor; Rev. Robert McGeeney, ACPE Supervisor; Rev. Chris McCann, Student in Supervisory Education; Rev. Vasyl Marchak, NACC Supervisory Candidate; Rev. Faith Proietti, Student in Supervisory Education; Sr. Nancy Beckenhauer, NACC Supervisor; and Rev. Deborah Demore, ACPE Supervisor. Throughout our recent ACPE history students have served SVCMC.